

Environment & Planning Quarterly Monitoring Report

Budget
for the year
£

Actual
Apr - Sep
£

%

0090 Economic Development

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	38390.00	12776.82	33.28
TRANSPT	Transport Expenses	440.00	94.55	21.49
SUPPSERV	Supplies And Services	6520.00	5469.51	83.89
		45350.00	18340.88	40.44

Savings are due to a part year staff vacancy
 Reduced car mileage due to staff vacancy
 £5,000 contribution to WCC for 'Destination Worcs'

0126 Photocopier Services

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	33080.00	8029.20	24.27
		33080.00	8029.20	24.27

2nd qtr payment to Toshiba due

0134 Bromsgrove Payroll Set Up Cost

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	0.00	16033.07	0.00
		0.00	16033.07	0.00

Cost for setting up Bromsgrove payroll - payments to Frontier

0138 Head Of Planning & Building C

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	65310.00	27396.76	41.95
TRANSPT	Transport Expenses	500.00	0.00	0.00
		65810.00	27396.76	41.63

Seconded post working reduced hours on a lower spinal pay column
 Mileage not claimed to date

0140 Director Environ. & Plan.

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	91020.00	42893.53	47.13
TRANSPT	Transport Expenses	100.00	0.00	0.00
SUPPSERV	Supplies And Services	2740.00	1677.06	61.21
		93860.00	44570.59	47.49

Seconded post on a lower spinal pay column

Photocopying higher than budgeted due to support staff to PA's printing to the photocopiers

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£

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0142 **Planning Services**

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	567980.00	241625.26	42.54
TRANSPT	Transport Expenses	3880.00	1764.58	45.48
SUPPSERV	Supplies And Services	36640.00	16763.29	45.75
CUSREC	Customer & Client Receipts	-12500.00	-6397.38	51.18
CONTRIB	Other Grants Reimbur & Contrib	-20.00	-5.57	27.85
		595980.00	253750.18	42.58

Savings due to vacant posts
Mileage costs savings due to vacant posts
Purchase of laser jet printer
Contribution for private phone calls is lower than budgeted for the half year

0147 **Taxi Licensing**

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	126740.00	37071.91	29.25
TRANSPT	Transport Expenses	1380.00	214.68	15.56
SUPPSERV	Supplies And Services	6380.00	1214.49	19.04
CONTRIB	Other Grants Reimbur & Contrib	-20.00	0.00	0.00
		134480.00	38501.08	28.63

Due to the Licensing review, there have been vacancies in the first half of the year. The Manager post is now filled and the other vacancies are in the process of being advertised.
Savings on office equipment/consumables, printing and advertising - these will be spent in 2nd half of year

0157 **Proj Mngr-Lscp Imp/Est Enhance**

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	65060.00	20723.98	31.85
TRANSPT	Transport Expenses	1500.00	695.23	46.35
SUPPSERV	Supplies And Services	2450.00	174.81	7.14
		69010.00	21594.02	31.29

Vacant post in first half of year.
Car mileage is lower than budgeted due to staff vacancy
General office stationery and equipment underspent at half year

0437 **Market**

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	58280.00	40029.29	68.68
PREMISES	Premise Expenses	21720.00	18757.32	86.36
TRANSPT	Transport Expenses	0.00	231.24	0.00
SUPPSERV	Supplies And Services	43670.00	13169.44	30.16
CONTRIB	Other Grants Reimbur & Contrib	0.00	-446.81	0.00
CUSREC	Customer & Client Receipts	-159250.00	-62765.96	39.41
		-35580.00	8974.52	-25.22

Additional Staff cover
Includes full year NNDR payment

Budget
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£

Actual
Apr - Sep
£

%

0704 Allotments

Group Account	Description	Budget	Actual	%
PREMISES	Premise Expenses	7360.00	3809.40	51.76
SUPPSERV	Supplies And Services	870.00	379.96	43.67
CUSREC	Customer & Client Receipts	-5540.00	-7877.22	142.19
CONTRIB	Other Grants Reimbur & Contrib	0.00	-19.55	0.00
		2690.00	-3707.41	-137.82

Budget to be revised as income more than budgeted for Plot deposit

0710 Climate Change

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	6000.00	787.93	13.13
		6000.00	787.93	13.13

An order for climate change & sustainability course totalling £3,478 has now been committed

0711 Energy Conservation

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	300.00	275.00	91.67
THIRDPP	Third Party Payments	9700.00	8396.00	86.56
		10000.00	8671.00	86.71

Annual subscription costs
Service Level Agreement - annual order to Warwickshire Energy Efficiency Advice Centre

0718 Waste Collection Team

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	577020.00	300245.29	52.03
PREMISES	Premise Expenses	0.00	120.55	0.00
TRANSP	Transport Expenses	228880.00	166126.68	72.58
SUPPSERV	Supplies And Services	93290.00	31764.96	34.05
THIRDPP	Third Party Payments	32000.00	9759.40	30.50
CUSREC	Customer & Client Receipts	-39830.00	-20873.02	52.41
CONTRIB	Other Grants Reimbur & Contrib	0.00	-4.26	0.00
		891360.00	487139.60	54.65

Includes additional hire costs due to late delivery of new wagons - this will be covered by penalty costs - to be recharged to the supplier

0720 Waste Collection General

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	11000.00	1966.47	17.88
THIRDPP	Third Party Payments	45490.00	13856.79	30.46
CUSREC	Customer & Client Receipts	-6000.00	-7471.00	124.52
CONTRIB	Other Grants Reimbur & Contrib	-50670.00	-14518.97	28.65

Recharges for work completed in first half of year will show in the third qtr of year
Waiting for invoices from recycling merchants for September
Textile income higher than budgeted
Recycling credits are due for second quarter of year

Budget
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£

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%

		-180.00	-6166.71	3425.95
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0722	Abandoned Vehicles
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Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	2180.00	94.61	4.34
THIRDPP	Third Party Payments	20000.00	6241.50	31.21
CONTRIB	Other Grants Reimbur & Contrib	-14000.00	-1294.19	9.24
		8180.00	5041.92	61.64

Due to the increase in scap metal in first half of year, there has been a reduction in abandoned cars
Income reduced due to the reduction in abandoned vehicles. Income is claimed from County Council

0732	Enforcement Officers
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	36670.00	23137.50	63.10
TRANSPT	Transport Expenses	11900.00	3629.22	30.50
SUPPSERV	Supplies And Services	1950.00	676.64	34.70
CUSREC	Customer & Client Receipts	-1200.00	-370.00	30.83
CONTRIB	Other Grants Reimbur & Contrib	-200.00	-110.64	55.32
		49120.00	26962.72	54.89

The review of Licensing which is now complete includes Enforcement-the cost centre will be restructured.
Fuel recharges for September will show on the next qtr report - insurance costs will be applied in last qtr

Income generated from issuing of flytipping/dog fouling fines

0733	Contaminated Land
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Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	10000.00	19897.55	198.98
GRANTS	Government Grants	0.00	-23929.00	0.00
		10000.00	-4031.45	-40.31

Includes monitoring & testing expenditure which is funded by a Defra grant
Grant from Defra

Budget
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£

%

0736 Health Administration

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	7000.00	15537.09	221.96
THIRDPP	Third Party Payments	7310.00	4917.50	67.27
CUSREC	Customer & Client Receipts	-16450.00	-24769.91	150.58
CONTRIB	Other Grants Reimbur & Contrib	-100.00	-221.29	221.29
		-2240.00	-4536.61	202.53

Includes agency staff for 'Smoke free initiative' funded by grant money
 Budget allows for microbiological monitoring and testing throughout the year
 Includes income from pollution control permits now risk assessed - income higher than budgeted for

0737 Dog Warden Service

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	17720.00	8942.79	50.47
THIRDPP	Third Party Payments	26830.00	16050.78	59.82
CUSREC	Customer & Client Receipts	-1500.00	-525.00	35.00
		43050.00	24468.57	56.84

Due to the change in policy, there is an increase in the costs of collecting and holding stray dogs

0741 Licensing

Group Account	Description	Budget	Actual	%
PREMISES	Premise Expenses	0.00	43.54	0.00
SUPPSERV	Supplies And Services	0.00	55.26	0.00
CUSREC	Customer & Client Receipts	-49600.00	-11818.44	23.83
		-49600.00	-11719.64	23.63

Income is due in the latter part of the year - budgets to be looked at at revised estimates

0751 Planning Applications

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	16000.00	2611.50	16.32
CUSREC	Customer & Client Receipts	-250000.00	-65505.26	26.20
		-234000.00	-62893.76	26.88

Has been committed for consultants work including Conservation Advice
 Due to the housing market recession, it is anticipated there will be a loss of £100k in income for 08/09

0752 Local Development Schemes

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	20200.00	400.00	1.98
		20200.00	400.00	1.98

Formerly 'Local Plan Enquiry' - has not been used in first half of year - there will be a full Local Plan Enquiry taking place in financial year 2010/11 which will incur substantial costs

Budget
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£ Actual
Apr - Sep
£ %

0756 Regional Spacial Strategy

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	20000.00	0.00	0.00
		20000.00	0.00	0.00

Planning budget bid - work has been committed

0758 Planning Assessment/Reviews

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	70000.00	0.00	0.00
		70000.00	0.00	0.00

Planning budget bid - work has been committed

0760 Building Control

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	4100.00	-1973.33	-48.13
CUSREC	Customer & Client Receipts	-134760.00	-58203.55	43.19
		-130660.00	-60176.88	46.06

Order to Wyre Forest DC has been committed for plan checking as part of cross boundary working
Due to the downturn in building works, it is anticipated there will be a reduction in income of approx £20k

0772 Grazing Project

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	500.00	0.00	0.00
THIRDPP	Third Party Payments	13640.00	3909.15	28.66
CUSREC	Customer & Client Receipts	-5750.00	5660.41	-98.44
CONTRIB	Other Grants Reimbur & Contrib	-2000.00	0.00	0.00
		6390.00	9569.56	149.76

2nd qtr payment to Newgap outstanding
New agreement for grazing Licence for use of Papermill Farm to be arranged by Property Services
Income from grazing licences due to be received

0774 Parks & Open Spaces

Group Account	Description	Budget	Actual	%
PREMISES	Premise Expenses	32040.00	9889.47	30.87
SUPPSERV	Supplies And Services	1640.00	-446.06	-27.20
CUSREC	Customer & Client Receipts	0.00	0.00	0.00
CONTRIB	Other Grants Reimbur & Contrib	-4400.00	-2155.60	48.99
		29280.00	7287.81	24.89

Work was committed but not paid at half year
Outstanding reserve from 07/08 and equipment budget underspent at half year